

Application for Extension to the due date of a summative assessment activity.

Assessment Task Name

Date task commenced

Date task due.

Date of request

Teacher's name

Student's name

Reasons for extension (student to complete)

(state the events and/or circumstances that prevent the due date being met and describe attempts made to meet the due date, provide supporting evidence when applicable)

For Office Use

Teacher's comment

Decision:

Yes/ No

New Due date (if applicable)

Reasons :

Medical condition

Unforeseen personal or family tragedy

Very high level of school initiated or sanctioned commitment that couldn't reasonably be managed by the student

Impact on validity of assessment

Other circumstances, that are outside the student's control and impact on the assessment process.

